M-Files + Microsoft 365

Work in Teams. Govern with M-Files.



Your teams already collaborate in Microsoft Teams. M-Files brings governed, context-rich business information directly into that familiar experience, helping employees find and work with the right information without changing how they work.

Save Teams Content to M-Files

- Save files from Microsoft Teams channels to M-Files
- Apply metadata manually or with AI-assisted suggestions from Aino
- Automatically enforce governance, permissions, and lifecycle policies
- Maintain a complete audit trail and version history

Collaborate with M-Files Workspaces in Teams

- Add M-Files workspaces directly to Teams channels
- Browse documents and related information in business context
- Co-author Office documents using native Microsoft 365 experiences
- Access governed business information without leaving Teams

What It Is

M-Files for Microsoft Teams brings context-first document management directly into Microsoft Teams. Employees can save content from Teams channels to M-Files, apply metadata manually or with AI-assisted suggestions, and access M-Files workspaces directly within Teams channels. From a dedicated Teams tab, users can browse related documents and information in business context while M-Files manages metadata, permissions, version control, workflows, and governance behind the scenes.

The result is a seamless experience that combines the collaboration capabilities of Microsoft Teams with the business context and governance of M-Files.

M-Files is available through Microsoft AppSource, helping organizations deploy and manage the solution using familiar Microsoft 365 administration tools.

Why It Matters

Teams is where work happens, but it was never designed to be a system of record. Project files, customer documents, and contracts scatter across channels, chats, SharePoint sites, and inboxes. Nobody can tell which version is current. Classification and retention get applied inconsistently, or not at all. When someone asks you to prove compliance, the trail is incomplete.

M-Files adds business context to the information employees work with by connecting documents to customers, projects, contracts, assets, cases and other business objects. Instead of relying on employees to remember where information is stored, M-Files helps them find the right information based on what it is and what it related to.

This governed content fouccation also helps organizations prepare their information for Microsoft 365 Copilot and other AI experiences by improving content quality, permissions, and governance.

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Better Together:
Why M-Files for Microsoft Teams?

Microsoft Teams provides a familiar environment for communication and collaboration. M-Files entends that experience with context-first documents management, governance, and workflow automation.

Together, Microsoft and M-Files help organizations keep employees productive in the tools they already use while strengthening how business-critical information is managed throughout its lifecycle.

FOR IT AND COMPLIANCE

Governance That Doesn't Depend on User Behavior
Permissions, metadata, version history, retention policies, and audit trails are applied automatically, not by someone remembering to file correctly.

Copilot and Purview on Trusted Content
Metadata and business context make M-Files-managed content reliable input for Microsoft 365 Copilot and Microsoft Purview.

Certified and Audited
Certified to ISO/IEC 27001 and SOC 2, with GDPR-aligned data handling.

FOR THE PEOPLE DOING THE WORK

Find It in Context
Browse, filter, and work with M-Files content directly in the Teams channel where the work is happening

Content Organized by Business Context
Find information by customer, project, contract, asset, case, or engagement instead of trying to remember where someone stored it.

AI-Assisted Filing
M-Files automatically suggests metadata when content is saved. This metadata-driven document management approach helps reduce manual effort while improving information quality.

Real Co-Authoring
Edit Word, Excel, and PowerPoint documents using native Microsoft 365 co-authoring while M-Files maintains version history automatically.

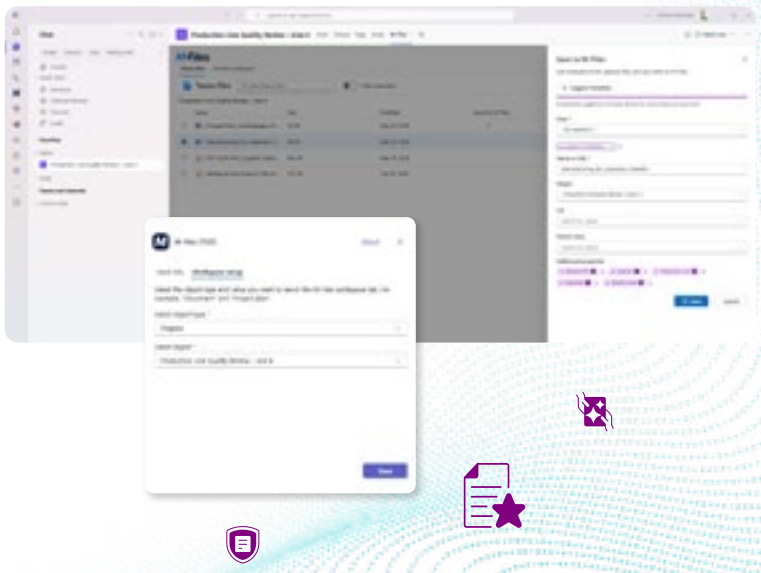
Nothing New to Learn
It's a Teams tab. Employees keep working where they already work.

Context-First Document Management

M-Files is the governed, context-first document management platform that connects enterprise content with business context and manages information throughout its lifecycle.

Instead of treating documents as isolated files, M-Files connects information to the customers, projects, contracts, assets, cases, and processes that give it meaning.

Across Microsoft 365 and -Files, organizations can create a more connected information environment that helps employees find the right information faster, strengthen governance, automate business processes, and built a trusted foundation for AI.



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M-Files + Microsoft 365

M-Files helps organizations get more value from the Microsoft investments they already have.

With M-Files and Microsoft 365, organizations can:

1
Bring governed M-Files content into familiar Microsoft experiences

2
Maintain M-Files metadata, permissions, workflows, and business context

3
Enable native Microsoft Office co-authoring with Microsoft 365 Storage

4
Extend Microsoft security, compliance, collaboration, and AI capabilities to more business-critical content

5
Make eligible M-Files document content available to Microsoft 365 Copilot and Microsoft Search

6
Build an AI-ready information foundation while employees continue working in familiar Microsoft tools

Build for

- Professional Services
- Manufacturing
- Financial Services
- Energy & Utilities
- Construction & Engineering
- Public Sector

Why Organizations Choose M-Files

- Native Microsoft 365 experience
- Available through Microsoft AppSource
- AI-assisted metadata and classification
- Metadata management for Microsoft 365 Copilot
- Context-First Document Management
- Microsoft Teams document audit trail and governance
- Automated access control for Microsoft Teams documents
- Governance built into everyday collaboration

M-Files

See It in Your Own Teams Channel

See how M-Files and Microsoft Teams work together to combine familiar collaboration with context-first document management and governance.

Schedule a personalized demo to learn how M-Files can help your organization strengthen information management, improve collaborations, and build a trusted foundation for AI while maximizing your Microsoft 365 investment.

GET A DEMO



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