DEADLINES AND RETURNS

VAT returns

THE MOMENT

The deadline is tomorrow. Which VAT returns are still not filed? Someone opens a spreadsheet.

From preparation to receipt by itself, with late returns listed per client.

THE FLOW

1. **Active on start date** — M-Files
2. **Link the return** — File manager
3. **Before the deadline?** — M-Files
4. **Flag as late** — M-Files
5. **Link the XML file** — File manager
6. **Link the receipt** — File manager
7. **Check all three** — M-Files

Blueprint BP-06	
SECTOR	Accountancy
PROCESS	Deadlines and returns
STARTS WITH	Preparation
RESULT	Receipt
BUILDING BLOCKS	Doxxi

Recognise this moment?

Tell us about your own process. We look at it with you, without obligation.

DISCUSS THIS PROCESS
softadvice.eu
/plan-a-call

READ THE FULL BLUEPRINT
softadvice.eu
/in-practice/doxxi-vat-returns