QUALITY AND CAPA

From change request to trained team

THE MOMENT

A procedure has changed. On the shop floor, the old version is still pinned to the wall.

A change assessed and approved, one effective version, and training that follows the document.

THE FLOW

1. **Request and assess**
   Change owner
2. **Approve**
   Process owner
3. **Revise and release**
   Author
4. **Train and record**
   Training coordinator

Blueprint BP-10	
SECTOR	Quality management
PROCESS	Quality and CAPA
STARTS WITH	Change request
RESULT	Trained team
BUILDING BLOCKS	M-Files for Quality

Audit trail · Version control

Recognise this moment?

Tell us about your own process. We look at it with you, without obligation.

DISCUSS THIS PROCESS
softadvice.eu
/plan-a-call

READ THE FULL BLUEPRINT
softadvice.eu
/in-practice/quality-change-to-trained-team