DOCUMENT DELIVERY

Sharing and receiving through a client hub

THE MOMENT

The client mails its specification to three people. Two weeks later, nobody has checked it and two versions are in circulation.

Approved revisions published to the client's hub with a mail and a link; client uploads land in their placeholder and go into review.

THE FLOW

1. **Publish to the hub** — Project manager
2. **Notify the client** — Project manager
3. **Upload by the client** — Client
4. **Pick up** — Automatic
5. **Review what came in** — Reviewer

Blueprint BP-31	
SECTOR	Engineering
PROCESS	Document delivery
STARTS WITH	Approved document
RESULT	Reviewed answer
BUILDING BLOCKS	M-Files · HubShare · Engineering Pack

Audit trail · Version control

Recognise this moment?

Tell us about your own process. We look at it with you, without obligation.

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